

**HUBBARD COUNCIL MINUTES**  
**February 14, 2022 - 6:00 P.M.**

The Hubbard City Council met in regular session in Council Chambers with Mayor Marshall Simmerman presiding and the following Council members present while practicing Social Distancing. Randy Smuck, Tracy Below, Scott Cross & Chad Ball. Absent: Wes Kix.

**APPROVAL OF AGENDA**-Motion by Smuck, seconded by Below to approve the agenda. AMVA. (All members voted aye).

**CONSENT AGENDA**-Motion by Below, seconded by Ball that the following items on the Consent Agenda be approved: Minutes of the January 10<sup>th</sup> regular meeting, bills as presented, Clerk's Financial Report. AMVA.

**PUBLIC HEARING** – *Proposed Property Tax Levy for FY23*

Motion by Smuck, seconded by Cross to open the public hearing. AMVA No oral or written comments were received. Motion by Smuck, seconded by Below to close the public hearing. AMVA

**PUBLIC HEARING** – *Proposed Plans and Specifications, Form of Contract and Estimate of Cost for Water Main Extension 2021*. Motion by Smuck, seconded by Ball to open the public hearing. AMVA No oral or written comments were received. Motion by Ball, seconded by Cross to close the public hearing. AMVA

**RESOLUTION #690**- *Iowa Communities Assurance Pool Member Proxy Primary and Alternate Contacts*. Motion by Smuck, seconded by Cross to approve contacts. Roll: Ayes – Smuck, Ball, Below, Cross. Absent: Kix.

**RESOLUTION #691**-*Resolution Approving the Maximum Tax Dollars from Certain Levies for the City's Proposed Fiscal Year 2022-2023 Budget*. Motion by Cross, seconded by Below to approve Resolution #691. Roll: Ayes – Cross, Smuck, Ball, Below. Absent: Kix.

**RESOLUTION #692** – *Resolution to Authorize the Transfer of Funds*. Motion by Smuck, seconded by Cross to approve the transfer of LOST funds to General Funds \$4982.00 for maintenance repairs. Roll: Ayes – Smuck, Ball, Below, Cross. Absent: Kix.

**RESOLUTION #693** – *Resolution Approving the Transfer of Ambulance Certificates of Deposit to General Fund to Purchase New Ambulance*. Motion by Cross, seconded by Below to approve transfer of funds. Roll: Ayes – Cross, Smuck, Ball, Below. Absent: Kix.

**RESOLUTION #694** – *Resolution Adopting plans, specifications, form of contract and estimate of costs*. Motion by Smuck, seconded by Below to approve Resolution #694. Roll: Ayes – Smuck, Ball, Below, Cross. Absent: Kix.

**RESOLUTION #695** – *Resolution Making Award of Construction Contract for the Water Main Extension 2021*. Motion by Cross, seconded by Ball to award contract to Mainline Construction \$97,895.00. Roll: Ayes – Cross, Smuck, Ball, Below. Absent: Kix.

**RESOLUTION #696** – *Resolution Fixing Date for a Meeting on the Proposition of the Issuance of Not to Exceed \$1,750,000 General Obligation Urban Renewal Bonds of the City of Hubbard, State of Iowa (Essential Corporate Urban Renewal Purposes), and Providing for Publication of Notice Thereof*. Motion by Smuck, seconded by Below to set public hearing for March 14, 2022, 6 P.M. Roll: Ayes – Smuck, Ball, Below, Cross. Absent: Kix.

**RESOLUTION #697** – *Resolution to Set Public Hearing on Proposed Action to Vacate Swallum Street*. Motion by Ball, seconded by Cross to set public hearing on March 14, 2022, 6:30 P.M. Roll: Ayes – Ball, Below, Cross, Smuck. Absent: Kix.

**RESOLUTION #698** – *Resolution Amending City of Hubbard Employee Handbook*. Motion by Ball, seconded by Cross to approve Resolution # 698. Roll: Ayes – Ball, Below, Cross, Smuck. Absent: Kix.

**COMMITTEE REPORTS**-Chad reported that HCSWC is actively looking for a director for RIMWA. New baler is not in operation, not enough power and have a bid \$66,000 to upgrade the amp service panel. Currently acquiring quotes for a new camera system. Shortage of drivers is still an issue.

Randy reported the Fire Department had a burn trailer at the last meeting for training. Hardin County Emergency Management is working on the budget. No report for Ambulance.

No report for the Park

Clerk reported the ICAP grant for FD helmets was received. Winter Municipal Professional Institute online classes are complete.

**UNFINISHED BUSINESS**- MSA Representative Andrew Inhelder stated Sanitary Sewer

Rehabilitation Phase 3 is almost complete. Two top hats are backordered. Received twelve bids for the water main extension project. All bids were very competitive. Recommended to award bid to Mainline Construction, the lowest bidder.

Have raised \$587,000 toward the \$1,000,000 goal for the swimming pool project. Pool committee is working on grant applications. Procedure for obtaining a bond is in process.

**NEW BUSINESS**- Council reviewed FY23 Budget. Motion by Smuck, seconded by Cross to set date on March 14, 2022 at 6:15 P.M. for FY23 Budget Public Hearing.

Mayor appointments for Alternate Mayor Pro-tem will be Wes Kix and Alternate HCSWC is Scott Cross. Motion by Ball, seconded by Below to approve appointments. AMVA.

Council discussed liability insurance, will be taking bids. Randy Smuck and Chad Ball will serve on the oversight committee to review liability coverage.

Council reviewed bid tabulation provided by MSA Representative.

Correction to January 10, 2022 minutes: approval of the sale of vacated street, formally Porter Street, incorrectly identified. Correct street is Swallum and vacation process has been started.

**ADJOURNMENT**-Motion by Below, seconded by Smuck that the meeting be adjourned at 7:07 p.m. AMVA.

Attest: \_\_\_\_\_  
City Clerk

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Mayor