

HUBBARD COUNCIL MINUTES

February 12, 2024 - 6:00 P.M.

The Hubbard City Council met in regular session in Council Chambers with Mayor Lance Below presiding and the following Council members present: Scott Cross, Chad Ball, Adan Reischauer, and Mitchell Paxton. Absent: Tracey Rieks.

APPROVAL OF AGENDA-Motion by Cross, seconded by Ball to approve the agenda. AMVA. (All members voted aye).

CONSENT AGENDA-Motion by Cross, seconded by Ball the following items on the Consent Agenda be approved: Minutes of the January 8th regular meeting, January 17th budget work session, January 31st special meeting & budget work session, bills as presented, Clerk's Financial Report, & Hubbard Golf & Recreation liquor license renewal. AMVA.

RESOLUTION #782 – *Resolution to Adopt a Code of Ethics and Conduct for Members of the Hubbard City Council.* Motion by Ball, seconded by Cross to adopt the Code of Ethics and Conduct. Roll: Ayes – Cross, Reischauer, Ball, Paxton. Absent: Rieks.

RESOLUTION #783 – *Resolution Setting Time and Place for a Public Hearing for the Purpose of Considering the Consolidated General Fund Tax Levy for the City's Fiscal Year 2024-2025 Budget.* Motion by Cross, seconded by Paxton to set public hearing on April 8, 2024 5:30 P.M. Roll: Ayes – Cross, Reischauer, Ball, Paxton. Absent: Rieks.

RESOLUTION #784 – *Resolution to Establish a Purchasing Policy.* Motion by Cross, seconded by Reischauer to approve purchasing policy. Roll: Ayes – Cross, Reischauer, Ball, Paxton. Absent: Rieks.

UNFINISHED BUSINESS- Mayor informed council the city attorney is reviewing dilapidated properties and should have more information in a few weeks. No insurance quotes have been returned. Clerk will contact committee members when information is available. Motion by Cross, seconded by Paxton to purchase 18 new lounge chairs for swimming pool. AMVA. Motion by Cross, second by Paxton to table pool shade purchase to research more options. AMVA. Council discussed solar options for city buildings. Mayor informed council he spoke to Jeff Wegner from Danko on the timeline for new ambulance. Chassis has not been manufactured and there is no guarantee date. Addressed concern on the mileage restriction on ambulance trade in, Danko stated that they will not penalize if mileage is over the amount stated in the contract.

NEW BUSINESS- John Ziebell informed council on the FEMA grant the Fire Department applied to replace the pumper truck and potentially the rescue truck. Fire Department is also applying for an addition FEMA grant to replace SCBAs. City's share is 5% of the awarded grant for both grants. Council reviewed FY25 Budget. Motion by Paxton, seconded by Ball to have a special meeting on February 26th, 5:30 P.M. to review budget. AMVA. Brian Dolan requested Council to approve increasing Fire Department membership from 25 to 26. Council requested the Fire Department evaluate current members to ensure requirements are being met. Motion by Ball, seconded by Paxton to table request until the next regular meeting. AMVA. Opened sealed bids for mowing and spraying contracts. Lavelle Lawn Care LLC - \$11,660, Grass Master \$6,600 (mowing only), and Tracy Below \$7,840. Motion by Cross, seconded by Reischauer to approve mowing and spraying bid from Tracy Below. Roll: Ayes – Cross, Reischauer, Ball, Paxton. Absent: Rieks.

COMMITTEE REPORTS- No report from HCSWC, Park, Pool, or Mayor. Cross reported the Fire Department will be participating in ice training soon, working on upcoming fundraisers, turkey nut fry in March and Hubbard Days. Ambulance's annual breakfast fundraiser is coming up and recently passed state inspection. Paxton reported that Hardin County Emergency Management is continuing to look at upgrading communication system. Ball reported the library is seeking bids for replacing 20 filters for the geothermal system. Clerk reported the Fire Department received \$1,000 grant from ICAP for gear. Ambulance department needs to replace a portable suction machine and will be utilizing the ICAP grant. Clerk informed council the ambulance department is reviewing the charge schedule, last updated in April 2020. Clerk is submitting application for Municipal Clerk Certification. City Hall will be closed February 19th for President's Day.

ADJOURNMENT-Motion by Cross, seconded by Paxton that the meeting be adjourned at 8:22 P.M. AMVA.

Mayor

Attest:

City Clerk