

# HUBBARD COUNCIL MINUTES

May 13, 2024 - 6:00 P.M.

The Hubbard City Council met in regular session in Council Chambers with Mayor Lance Below presiding and the following Council members present: Scott Cross, Chad Ball, Adan Reischauer, & Mitchell Paxton. Absent: Tracey Rieks.

**APPROVAL OF AGENDA**-Motion by Paxton, seconded by Cross to approve the agenda. AMVA. (All members voted aye).

**CONSENT AGENDA**-Motion by Paxton, seconded by Ball the following items on the Consent Agenda be approved: Minutes of the April 8<sup>th</sup> Public Hearing, April 8th regular meeting, April 24<sup>th</sup> and April 26<sup>th</sup> special meeting, bills as presented, & Clerk's Financial Report.

**PUBLIC HEARING – 6 P.M.** – *Proposed Budget Amendment for Fiscal Year ending June 30, 2024.* Motion by Cross, seconded by Paxton to open the public hearing. AMVA. No oral or written comments received. No comments from citizens present. Motion by Paxton, seconded by Ball to close public hearing. AMVA

**RESOLUTION #789** – *Resolution Amending the Current Budget for Fiscal Year Ending June 30, 2024.* Motion by Ball, seconded by Paxton to approve budget amendment. Roll: Ayes – Paxton, Cross, Reischauer, Ball. Absent: Rieks.

**RESOLUTION #790** – *Hubbard Days Celebration Street Closure Requests June 14-16, 2024.* Motion by Reischauer, seconded by Paxton to approve street closures. Roll: Ayes – Paxton, Cross, Reischauer, Ball. Absent: Rieks.

**UNFINISHED BUSINESS**- Mayor informed Council 117 N Minnesota has been transferred to the city. Other property owner has received documents from the city attorney and has requested a hearing. Mayor spoke with Danko on the new ambulance. Danko's system was hacked so they cannot see updates. Council reviewed possible solar ordinances; no action taken. Motion by Cross, seconded by Paxton to not allow chickens in city limits. AMVA. Council discussed the updated fire department mentor program outline, no action taken. Motion by Paxton, seconded by Cross to approve Access Elevator and Lift's bid to replace door opener \$4,231.76. AMVA.

**NEW BUSINESS**- Motion by Reischauer, seconded by Paxton to approve Fire Department's 5-day liquor license for Hubbard Days. AMVA. Motion by Reischauer, seconded by Ball to approve Fire Department's liquor liability insurance. AMVA. MSA representatives Nichole and Calvin, presented GIS mapping to Council. Council discussed pool employee manual and pool rules. Motion by Ball, seconded by Paxton to purchase an upright freezer up to \$1000 for pool concessions. AMVA. Council discussed condition of the tennis courts, directed clerk to research options. Hubbard Historical Society president, Carole Spiehs, presented building ideas for their lot on Maple Street. Motion by Paxton, seconded by Reischauer to approve Board of Appeal members: Dennis Held (2-year term), Wes Kix (2-year term), and Sandi Swenson (4-year term). AMVA. Council discussed adding crosswalks on Maple Street by the post office and dance studio and around the school. Motion by Reischauer, seconded by Cross to approve 413 Solutions Letter of Intent. Roll: Ayes – Cross, Reischauer, Ball. Nays – Paxton. Absent: Rieks. Motion by Cross, seconded by Paxton to approve electrical update for park open shelter from Speck Electric \$1060.00 plus the cost of adding a timer to the lights. AMVA. Mayor informed council that the certificates of redemption from tax sales have been redeemed for 117 N Minnesota. Council discussed slide that was purchased for the pool. Slide was deemed too big for the area it was to be installed creating a hazardous area. Motion by Cross, seconded by Paxton to move the slide to the park. AMVA.

**COMMITTEE REPORTS**- No report for Ambulance or Mayor. Reischauer reported Hardin County Solid Waste is hiring CDL drivers for the curb sorter. The Fire Department is preparing for Hubbard Days and creating the mentor program. Paxton reported Hardin County Emergency Management is organizing community training workshops. Mayor reported for Rieks: the park shelter house windows should be installed soon. Open shelter poles have been replaced. Pool is being prepared for the season. Ball reported the library is working on summer reading program and hosting another author this month. Clerk reported multiple nuisance abatements will be sent out soon. Working on the cleanup day flyers and suggested notices be sent to property owners in regards to trees. Many trees in town need to be trimmed, ordinance states street overhang must not be less than 15 feet and 8 feet over sidewalks.

**ADJOURNMENT**-Motion by Paxton, seconded by Ball that the meeting be adjourned at 8:15 P.M. AMVA.

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Mayor

Attest:

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City Clerk