

HUBBARD COUNCIL MINUTES
November 10, 2025 - 6:00 P.M.

The Hubbard City Council met in regular session in Council Chambers with Mayor Lance Below presiding and the following Council members present in person: Adan Reischauer, Tracey Rieks, Chad Ball, and Mitchell Paxton. Absent: Scott Cross.

APPROVAL OF AGENDA-Motion by Paxton, seconded by Rieks to approve the agenda. AMVA. (All members voted aye).

CONSENT AGENDA-Motion by Rieks, seconded by Paxton the following items on the Consent Agenda be approved: Minutes of the October 13th regular meeting, bills as presented, & Clerk's Financial Report. AMVA
ORDINANCE #410 – *An Ordinance Adding Chapter 100 to the Hubbard Municipal Code (Storm Water Sewer Service Charges) to Provide a Method of Collection of Service Charges for the Storm Sewer Utility.* Motion by Ball, seconded by Rieks to approve the final reading and approve Ordinance #410. Roll: Ayes – Paxton, Rieks, Reischauer, & Ball. Absent: Cross.

RESOLUTION #866 – *Resolution Approving the Fiscal Year 2025 Urban Renewal Report for the City of Hubbard, Iowa.* Motion by Rieks, seconded by Reischauer to approve FY25 Urban Renewal Report. Roll: Ayes – Paxton, Rieks, Reischauer, & Ball. Absent: Cross.

RESOLUTION #867 – *A Resolution Approving Transfer from Security State Bank Library Endowment Earnings Savings Account to Security State Bank Checking Account.* Motion by Rieks, seconded by Reischauer to approve transfer. Roll: Ayes – Paxton, Rieks, Reischauer, & Ball. Absent: Cross.

BUSINESS- Motion by Ball, seconded by Paxton to approve the installation of crosswalk signage and the painting of a more clearly defined crosswalk on Maple Street AMVA. Council reviewed FY25 Annual Financial Report. Council reviewed Ordinance 135.14, which prohibits the placement of mailboxes on Maple and Wisconsin Streets. Following a USPS audit, letters were sent to select residents indicating they must either install a mailbox or pay for a PO Box. The Mayor contacted USPS to verify the correspondence and received confirmation of its validity. USPS clarified that residents on rural routes are required to install a mailbox or pay for a PO Box, and those residing outside a ¼-mile radius of the post office who are not on a rural route must also pay for a PO Box. Reischauer moved to retain the current ordinance; however, the motion was lost due to lack of a second. The item was tabled to the December meeting to allow for further information gathering, particularly in light of the absence of a USPS representative. Motion by Ball, seconded by Paxton to approve FY27 TIF Certification. AMVA. Motion by Rieks, seconded by Ball to set public hearing on proposed change in franchise fee usage for December 8, 2025 at 6:00 PM. AMVA.

COMMITTEE REPORTS - No reports for Library or Clerk. Reischauer announced that the HCSW Director will be retiring soon. Ball shared that the Ambulance Department has moved its regular meetings to Wednesdays and discussed the potential purchase of additional pagers for volunteers due to communication delays with the app. Ball also noted that the Fire Department has completed its annual training. Rieks reported that leaves have been cleared from the park and the pool has been winterized for the season. The Mayor requested a special meeting be scheduled for November 19, 2025, at 5:30 PM to open and potentially approve a proposal for citywide garbage collection.

ADJOURNMENT-Motion by Paxton, seconded by Rieks that the meeting be adjourned at 7:01 P.M. AMVA.



Mayor

Attest:



City Clerk

ACCO UNLIMITED CORPORATIO	CHLORINE	\$	338.70
AGSOURCE COOPERATIVE SERV	TESTING	\$	208.50
AIRGAS USA LLC	CYLINDER RENT	\$	39.82
ALLIANT ENERGY	MONTHLY UTILITY BILL	\$	4,307.29
BELOW, TRACY	CONTRACT MOWING	\$	449.17
BLACKTOP SERVICE CO.	STREET REPAIRS	\$	4,850.28
BRICK GENTRY P.C.	LEGAL SERVICES	\$	80.00
BUSINESS CARD	LOWES - LAMP BULBS	\$	1,609.06
CENTRAL IA DIST. INC.	PAVEMENT PAINT	\$	423.00
CITY OF HUBBARD	HEALTH PRE TAX	\$	1,214.43
COFFMAN WELDING	WELD LAMP POST	\$	72.00
COPY SYSTEMS INC.	COPIER CONTRACT	\$	173.71
EFTPS	FED/FICA TAX	\$	2,108.54
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE	\$	4,023.74
H.C. SHERIFF	CONTRACT LAW	\$	1,672.40
HARDIN COUNTY OFFICE SUPP	RECEIPT BOOKS	\$	70.14
HERONIMUS	LEGAL SERVICES	\$	120.00
HUBBARD CEMETERY	ANNUAL SUPPORT	\$	2,000.00
HUBBARD COOP TELEPHONE	TELECOMMUNICATIONS	\$	407.59
HUBBARD ECONOMIC DEVELOP	HCCEF GRANT	\$	913.96
IA DEPT. OF REV.	WATER EXCISE TAX	\$	1,207.69
IAS	FUEL	\$	747.63
IMWCA	FY25 PREMIUM ADJUSTMENT	\$	63.00
INTERSTATE BATTERIES	BATTERIES	\$	252.70
IOWA DIVISION OF CRIMINAL	BACKGROUND CHECK	\$	15.00
IOWA ONE CALL	LOCATES	\$	40.50
IPERS	IPERS	\$	1,974.38
IRWA	MEMBERSHIP DUES	\$	376.53
JOHN DEERE FINANCIAL	COOLANT	\$	36.48
JPZ PRODUCTS	EQUIPMENT TRUCK REPAIRS	\$	403.83
LAKE KEVIN	MILEAGE	\$	84.00
NEUBAUER MARIE	MILEAGE	\$	200.20
NEXT LEVEL BUILDING SUPPL	STREET LIGHT UPGRADE SUPPLIES	\$	222.66
OFFICE OF AUDITOR OF STAT	FILING FEE - AUDIT	\$	175.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	4,782.14
PCC AMBULANCE BILLING SER	7/25 - 8/25	\$	897.62
POSTMASTER	UB POSTAGE	\$	243.39
SCHENDEL PEST CONTROL	PEST CONTROL	\$	115.00
SECURITY STATE BANK	ACH FEE	\$	25.00
STATE OF IOWA-ELEVATOR	ELEVATOR INSPECTION	\$	165.00
STATE W/H TAXES	STATE TAX	\$	156.76
TIMES-CITIZEN CO.	SUBSCRIPTION	\$	75.00
UMB BANK N.A.	GO INTEREST	\$	26,011.25
XEROX FINANCIAL SERVICES	COPIER CONTRACT	\$	374.34

CLAIMS TOTAL	\$ 63,727.43
GENERAL FUND FUND	\$ 19,189.94
FRANCHISE FEE FUND	\$ 539.42
ROAD USE TAX FUND	\$ 7,428.77
EMPLOYEE BENEFIT FUND	\$ 3,056.16
DEBT SERVICE FUND	\$ 26,011.25
WATER FUND	\$ 4,660.32
SEWER FUND	\$ 2,841.57

OCTOBER REVENUE	
GENERAL FUND TOTAL	\$ 143,900.02
ROAD USE TAX TOTAL	\$ 10,172.34
EMPLOYEE BENEFIT TOTAL	\$ 28,773.04
LOST TOTAL	\$ 16,117.87
TIF TOTAL	\$ 53,195.70
DEBT SERVICE TOTAL	\$ 25,124.15
CAPITAL PROJECTS FUND TOTAL	\$ 138.51
WATER TOTAL	\$ 23,565.41
SEWER TOTAL	\$ 20,078.89
TOTAL REVENUE BY FUND	\$ 321,065.93